



## TAKEOVER SSAS FEE SCHEDULE

<p><b>Takeover Fee</b>          Provision of new Trust Deed and Rules          Setting up scheme Bank Account and processing application</p>	<p>£500</p>
<p><b>Annual Basic Trustee Fee</b></p> <p>This is payable annually in advance and includes:          Provision of Professional Trustee and Scheme Administrator services          Preparation and submission of annual Pension Scheme Return to HMRC          Preparation and submission of Scheme Returns to the Pensions Regulator          Dealing with routine general correspondence, emails and telephone calls          Annual scheme review and report          Annual Trustees' Meeting</p>	<p>£1,500 p.a.</p>

The above fees are subject to VAT.

The takeover fee assumes there are no outstanding HMRC or administration issues. However, if any unforeseen issues arise, we reserve the right to charge on a time cost basis.

The annual fee covers administering a scheme for up to 2 members. The annual fee will increase by £100 per additional member. Please note that, following our initial review of the scheme's documents, assets and member information, we may seek to agree an increased annual fee before proceeding.

We may revise fees from time to time in light of inflation and they may also change due to the complexity of the scheme. Our charges do not vary proportionately to the size of the funds or to contribution levels.

The above annual fee covers standard services and further fees will apply for additional items not included above charged on a time-cost basis. We would of course be happy to agree a quote for any additional work in advance. Current hourly rates are £200 plus VAT.

Additional items are generally of a one-off nature and, by way of example, include purchase and sale of scheme assets, property, borrowing, loans, benefits, additional trust documentation and trustees' resolutions etc.

There is no charge for assisting with transfers-in.

Finally, we will refund pro-rata the annual fee, in the event of transfer out and closure of your SSAS.